

## CalOMS Provider Guidance

DHCS California Outcomes Measurement System Treatment (CalOMS) requires data collection for all facilities that receive funding from DHCS for alcohol and drug treatment services and must report data on all participants, regardless of the source of funding/insurance for individual participants. The guidance below provides procedures and resources to assist in entry, and reports to identify and correct missing entries and errors.

### CalOMS Reporting Requirements

The following treatment, detoxification and residential services require CalOMS data collection:

**Outpatient and Detoxification Services:** Require an admission and discharge between each level of care, regardless of the agency providing services.

- 1.0 Outpatient Services
- 2.1 Intensive Outpatient Services
- 3.2 Clinically Managed Residential Withdrawal Management

**Residential Services:** Require only one admission and one discharge per agency providing services even if they transition between levels of care within that agency.

- 3.1 Clinically Managed Low-Intensity Residential Services
- 3.3 Clinically Managed Population-Specific High-Intensity Residential Services
- 3.5 Clinically Managed High-Intensity Residential Services

**The following services are EXCLUDED from CalOMS data collection:**

- Education and Prevention
- Driving Under the Influence (DUI)
- Transitional Living or Sober Living Centers
- Recovery Services
- Care Coordination

### CalOMS Admission

DHCS requires a standard CalOMS admission for all persons 18 years or older who receive withdrawal management or treatment services. The CalOMS record for youth (persons 17 years of age and younger) is shorter and requires only specified fields to be completed. The CalOMS record for individuals in withdrawal management who are determined to not be stable enough to complete an entire standard CalOMS Admission may initially just complete a minimum set of data. However, once stable enough to answer the full set of CalOMS question, the CalOMS admission should be completed.

- Search: **CalOMS Admission (Client)**
- CalMHSA: [How to Complete a CalOMS Admission](#)

### CalOMS Update

DHCS requires a CalOMS annual update for participants in treatment for 12 months or more and are continuously in one agency and one service modality with no break in services exceeding 30 days. The agency must collect the CalOMS treatment data no later than 1 year, but not more than 60 days prior to, the day the beneficiary was admitted to that specific agency and service modality. Clients who are not receiving services 12 months from the admission date should be discharged.

- Search: **CalOMS Standalone Update/Discharge (Client)**
- CalMHSA: [How to Complete a CalOMS Discharge](#)
  - o Transaction Type: **Annual Update**

## **CalOMS Discharge**

DHCS requires a CalOMS discharge for every client that has an admission submitted. Agencies should collect all discharge information and complete a standard CalOMS Discharge except in instances where the client qualifies for an administrative discharge. Administrative discharges should only be reported in the event the client cannot be located, either in person or by telephone, to answer the CalOMS questions.

- Search: **CalOMS Standalone Update/Discharge (Client)**
- CalMHSA: [How to Complete a CalOMS Discharge](#)

## **Marin – Program CalOMS Status (My Office) Report**

This report should be run monthly, and all missing entries resolved by the 10<sup>th</sup> of the month to ensure monthly DHCS uploads are accurate.

- Search: **Marin – Program CalOMS Status (My Office)**
- Start Date: **7/1/2023**
- End Date: **Today's Date**
- Programs: **Select Individual Program**
  - o Agencies will need to generate this report for every program in the contract individually
- **View Report**
- Export Drop Down Menu: **Excel**
- **Open the Program CalOMS Status report**
- **Identify and resolve all missing admissions and discharges**
  - o Most missing data is highlighted in yellow, however, all missing CalOMS Admit and discharges after DOS 7/1/2023 that are not highlighted should also be resolved

## **DHCS CalOMS Open Admission Reports**

This report is generated by DHCS and is based on CalOMS entries entered in SmartCare and submitted to DHCS. If the Marin – Program CalOMS Status Report is resolved before the monthly DHCS upload, agencies should not receive a monthly Open Admission Report.

- If there are any unresolved Open Admissions after the due date of the 10<sup>th</sup> of the month, the Marin SUD team will email the DHCS CalOMS Open Admission Report to agency contacts for error correction and response
- Response and resolutions are due back to the county within one business day

## **Resources**

- CalMHSA
  - o [CA CalOMS Admission Document User Guide](#)
  - o [CA CalOMS Standalone Update Discharge Document User Guide](#)
  - o [CalOMS Data Collection Guide](#)
- [BHIN 24-030](#): Update to Demographic Reporting Requirements
- [BHIN 24-001](#): DMC-ODS Requirements 2022-2026
- [BHIN 23-068](#): Updates to Documentation Requirements
- [DHCS CalOMS Resources](#)