

Department of Health Care Services – Alcohol & Drug Cost Reporting

Pursuant to the county contract Article V, Section C., *Year End Cost Settlement Reports* signed by county board of supervisors as well as the Health and Safety Code (HSC) Section 11758.46 (j)(2) Contractor shall submit to the State on **November 1**, of each year, the following document(s) by paper and or electronic submission for the previous fiscal year:

- Document 2P - County Certification Year End Claim for Reimbursement
- Documents 2P(a)-(i) Drug Medi-Cal Settlement forms for services receiving DMC reimbursement (if applicable),
- Electronic program as prescribed by the State that contains the details cost report data

In order to submit a complete and correct cost report, HHS Fiscal staff will be providing training to contractors. Information, including templates of Settlement Forms and supporting documents, can be found by visiting: <http://www.dhcs.ca.gov/provgovpart/Pages/CostReportSupportFiles.aspx>